

Move Lanna Terms and Conditions

Please read these Terms and Conditions of Move Lanna carefully before submitting your interest in volunteering with us. You will be asked to agree to these Terms and Conditions and sign at the end, once your application has gone through the acceptance process.

By using the Move Lanna website and service you are fully accepting the terms, conditions and disclaimers contained in this notice.

We reserve the right to update and change these Terms and Conditions at any time. It is therefore the responsibility of the volunteer to regularly check for any changes.

Parties to this Agreement

This agreement is between Move Lanna and its partners, Always Reading Caravan Association (ARC) and the undersigned volunteer (hereinafter "volunteer").

Program Description

ARC with its venture Move Lanna operates international volunteer programs for adults in fields such as education, community development, and management (hereinafter "program").

Partnership

Move Lanna is a satellite project of ARC, and reserves the right to use payment for programs as ARC requires. Move Lanna's partner organisations and projects have an agreed budget. The volunteers fees form part of this budget and are allocated proportionately to each project. The partner organisations will manage the program budget towards achieving the agreed outcomes of the project.

Electronic Communications

By submitting interest in Move Lanna, volunteers agree to receive communications electronically. Move Lanna will communicate to volunteers via email and/or Skype.

Travel

The volunteer is solely responsible for arranging and paying for their own travel to and from Thailand. This includes all airfares or other transport costs necessary in order to get to your destination. It is the responsibility of the volunteer to carry all necessary documents when travelling abroad. Move Lanna will assist and advise the volunteer on what documents will be required, however cannot take responsibility for any documents lost or forgotten. Volunteers are responsible for ensuring their travel documents including personal insurance are up to date and valid for travel.

Volunteers are responsible for sorting out their own visa for stay in Thailand. Move Lanna will guide volunteers through this process and provide relevant documents, at the discretion of the organisation. Move Lanna will only assist in getting the correct visa for stay and will not provide unnecessary documents.

Move Lanna will supply volunteer's host with an agreed sum of money, which will go towards local transport for work reasons only. It is the final decision of the host to grant

money for these travel costs.

Insurance

Move Lanna does not provide the volunteer with insurance of any kind. Travel insurance is mandatory for each volunteer, and the volunteer will purchase this prior to departing on the trip. The volunteer is solely responsible for evaluating and determining the type, extent and levels of any insurance coverage they need or desire for their planned volunteer travel period. It must cover their entire travel period.

Health

Each volunteer is responsible for checking and confirming the immunisations required for their specific type of travel. Move Lanna will make suggestions and provide advice on immunisations, however these are indicative only. Volunteers are solely responsible for having the correct and necessary immunisations that they require for their travel. We strongly recommend that volunteers visit their health professional eight weeks minimum, before travelling.

Volunteers are fully responsible for their health care needs whilst in their host country and working under Move Lanna. Any additional hospital or doctor fees are to be paid by the volunteer.

Police Criminal Record Checks

Move Lanna has the right to ask volunteers to produce a criminal record check from their country of residence, if working with children and vulnerable adults of communities. If a criminal record check cannot be obtained for country specific reasons then volunteers must apply for a subject access request from their local police station. Processes will vary according to countries.

If a volunteer fails to produce a criminal record check, Move Lanna reserves the right to deny the volunteer a place at the partner organisation or project.

Program Fees

Pricing is subject to adjustment due to circumstances beyond the control of Move Lanna, including but not limited to currency exchange rate fluctuations and increased cost of living in Thailand. Program fees are split into two (2) payments; deposit fee and remaining balance. The remaining balance fee is the fee payable by the volunteer, excluding the deposit. Details of the program fees are set out on our website. Volunteers have the right to request further information on the breakdown of program fees from Move Lanna, where Move Lanna will respond within ten (10) working days (Monday – Friday). Volunteers are to pay the remaining balance amount three (3) weeks prior to departure date agreed by Move Lanna and volunteer. Failure to make this payment can result in a loss of volunteer placement. Program fee is non-negotiable and non-refundable. Program fees paid through Move Lanna by means of online payment or bank transfer will need to have transaction costs covered by the volunteer. Fees are paid in Thai Baht.

Program fees will be converted into US dollar (USD), Euro (EUR), and British pound (GBP) for volunteer convenience, using the current exchange rate according to www.xe.com. Move Lanna will aim to update the changes in conversion rates as often as

possible, but cannot take responsibility for any changes in conversion rates that have not been recorded on the website.

Move Lanna has the right to make any changes to program fees at any given time. All program fee revisions will be made via the MoveLanna website with seven (7) days advanced notice given before they take effect. Program fee revisions are not applicable to volunteers who have already paid their fee before the revision has taken effect. Volunteers who cancel their program will receive a refund of program fees minus the deposit fee.

Program fees are not transferable to other persons.

Deposit Fees

Details of our deposit fees are set out on our website. Deposit fees are to be paid six (6) to eight (8) weeks prior to departure date agreed by volunteer and Move Lanna. This fee will determine the start date and duration of project in host country. The deposit fee is fully non-refundable. Deposit fees are non-negotiable and calculated according to Move Lanna's registration process.

Move Lanna reserves the right to revise the deposit fee at any time. All changes will be made via the Move Lanna website with seven days advanced notice given before they take effect. Deposit fee revisions are not applicable to volunteers who have already submitted their application and deposit fee before the revisions are due to take effect.

Refund Policy

Move Lanna's program fees are significantly less than the fees charged by other such companies and volunteers are encouraged to compare Move Lanna's fees to the fees charged by other similar companies. For this reason Move Lanna operates on a much smaller profit margin and is therefore unable to provide a full refund. The deposit is fully non-refundable. Volunteers are asked to supply in writing, with the signature of the volunteer, to Move Lanna if they terminate their application and require a refund. Relevant email address can be found on the website.

Change of Dates and Duration

Once accepted and before the program begins with Move Lanna, the volunteer is entitled to change their start date and duration, up to four (4) weeks prior to original start date, at no additional cost. Request for change of date and/or duration should be made in writing, via email, which can be found on the website.

Volunteers who wish to change the date and/or duration with less than four (4) weeks before original start date will incur a fee of 1000 baht (approximately \$31)

Personal Risks

The volunteer acknowledges and accepts the responsibilities and risks associated with their agreement to travel to, temporarily live in and provide volunteer services in a developing country. Such travel and volunteer work can be often hazardous and involves a certain degree of risk, inherently dangerous activities and personal perils to the volunteer, both foreseen and unforeseen, all of which are fully accepted by and solely assumed by the volunteer. Therefore, Move Lanna including any of its employees,

managers, directors, shareholders, host families, and host projects are not liable, to the maximum extent of the law, for any loss or harm the volunteer or associates may suffer, including but not limited to loss caused directly or indirectly by:

- Personal injury;
- Emotional injury;
- Death;
- Illness or disease;
- Damage to or loss of property;
- Hostage situations; or
- War, terrorism or civil unrest.

Indemnity

The volunteer agrees to indemnify Move Lanna against any and all liability which Move Lanna incurs arising directly or indirectly out of, or in connection (in any way) with, the volunteer's travel to, living in and providing services in Thailand.

Drug and Alcohol Use

The volunteer must abide by the rules put in place by Move Lanna's partner organisations and projects, volunteer placement institution and host family in regards to alcohol consumption. Drug use (unless prescribed by a doctor) is strictly prohibited and will result in instant dismissal from the program with no refund.

Child Protection Policy

The volunteer agrees to read the complete Move Lanna Child and Vulnerable Adults Protection Policy. By doing so, the volunteer agrees to follow all procedures contained within. If at any time the volunteer fails to follow the guidelines set forth by the Move Lanna Child and Vulnerable Adults Protection Policy, they understand that their volunteer program may be terminated by Move Lanna and appropriate action will be taken.

Local Rules

Move Lanna will not accept responsibility or liability for any volunteer who contravenes any law or regulation of any country visited.

The volunteer must abide by the rules put in place by Move Lanna's host organisations and projects, and host families. Breaking these rules may result in dismissal from the program with no refund.

The volunteer agrees to comply with the partner organisation's Code of Conduct.

Dissimilarities or Differences in Thailand

In addition to learning the basics of the Thai language, the volunteer is expected to make every effort to adapt to the culture and lifestyle of the program and Thailand. There may be significant cultural, economic, and lifestyle differences between the volunteer's home country and Thailand, including those in health care services, living conditions, transportation systems, educational systems, criminal justice, civil liberties, customs, values and acceptable behaviour with regards to age and gender. The volunteer's level of maturity must be adequate to recognise and cope with these differences and challenges.

Release Clause

The volunteer agrees to irrevocably release, discharge and agrees not to sue Move Lanna, including any of its agents, employees, managers/directors, shareholders, host families and host organisations or projects (“the released parties”) from any actions, suits, liability, claims, or other causes of action of any nature which may hereafter arise from any cause whatsoever including without limitation that arising from the volunteers placement on a program.

Copyrights, Trademarks and Links

The content on the pages of this website is for your general information and use only. It is subject to change without notice.

- Neither we nor any third parties provide any warranty or guarantee as to the accuracy, timeliness, performance, completeness or suitability of the information and materials found or offered on this website for any particular purpose.
- You acknowledge that such information and materials may contain inaccuracies or errors and we expressly exclude liability for any such inaccuracies or errors to the fullest extent permitted by law.
- Your use of any information or materials on this website is entirely at your own risk, for which we shall not be liable. It shall be your own responsibility to ensure that any products, services or information available through this website meet your specific requirements.
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- From time to time this website may also include links to other websites. These links are provided for your convenience to provide further information. They do not signify that we endorse the website(s). We have no responsibility for the content of the linked website(s).

Force Majeure

Move Lanna cannot accept liability or pay any compensation where the performance or prompt performance of Move Lanna or our partner's contractual obligations is prevented or affected by reasons or circumstances amounting to 'force majeure'. Circumstances amounting to 'force majeure' include any event which we or the supplier of the service(s) in question could not, even with all due care, avoid such as, for example, war or threat of war, civil strife, government intervention, natural or nuclear disaster, industrial dispute, terrorist activity, adverse weather conditions, fire and similar events.

Miscellaneous

Move Lanna reserves the right to use feedback and images provided by volunteers for website materials such as testimonials. Move Lanna will inform the volunteer before using the images or material

Move Lanna provides a service connecting volunteers to partner organisations and projects. Volunteers agree that Move Lanna is not liable for any actions or omissions of

any partner organisations and projects.

To the full extent permissible at law, all representations, terms, warranties, guarantees, or conditions whether implied by statute, common law or custom of the trade or otherwise, including, but not limited to, implied warranties and guarantees, are excluded.

Notwithstanding anything else contained in any agreement, the liability of Move Lanna to the volunteer shall not in aggregate exceed the amount of the deposit fee paid by the volunteer.

This website is presented solely for the purpose of promoting Move Lanna's services and those of Move Lanna's partner organisations and projects.

Move Lanna has no liability for any lack of performance, unavailability or failure of the service of its website, or for any failure of Move Lanna to comply with these terms and conditions, where the same arises from any cause reasonably beyond the control of Move Lanna.

In Witness Where Of

The volunteer has read this entire agreement and agrees to the terms and conditions laid out.

Volunteer, print full name:

Signature:

Date: